

**I F F T I**  
**INTERNATIONAL FOUNDATION OF FASHION TECHNOLOGY INSTITUTES**

**AGENDA OF THE 28<sup>TH</sup> EXECUTIVE COMMITTEE MEETING**

Notice for the 28<sup>th</sup> Executive Committee meeting was issued vide IFFTI Secretariat mail dated 11<sup>th</sup> June, 2012. The meeting will be held on Thursday, 15<sup>th</sup> and Friday, 16<sup>th</sup> November, 2012 at Istanbul Moda Academy, Istanbul, Turkey.

**Chair : Dr. Satoshi Onuma**  
**Secretary : Commodore Vijay Chaturvedi (Retd.)**

<b>1</b>	<b>ATTENDANCE</b>	
	<i>To note</i>	
<b>1.1</b>	<b>Attendance Confirmed:</b>	<b>Secretary</b>
	(a) <b><u>Chairperson</u></b>	
	• Dr. Satoshi Onuma, Bunka Gakuen University, Japan	
	(b) <b><u>Regional Members</u></b>	
	• Ms. Tina Guglielmino, School of Fashion and Textiles, RMIT, Australia – Deputy Chairperson and Chair, Membership Sub-Committee	
	• Prof. Frances Corner, London College of Fashion, U.K. – Chair, Education Initiative Sub-Committee	
	• Prof. Trevor Little, North Carolina State University, U.S.A. – Chair, Research Sub-Committee	
	• Dr. AKG Nair, Pearl Academy of Fashion, India – Chair, Finance Sub-Committee	
	• Ms. Sylvie Ebel, Institut Francais de la Mode, Paris – Deputy Chair, Finance Sub-Committee	
	• Ms. Souraya Bouwmans-Sarraf, Amsterdam Fashion Institute, The Netherlands – Deputy Chair, Education Initiative Sub-Committee	
	• Prof. Robyn Healy, School of Architecture & Design, RMIT, Australia – Member	
	(c) <b><u>Co-opted Members</u></b>	
	• Dr. Li Jun, Donghua University, P.R. China	
	(d) <b><u>Emeritus Chair</u></b>	
	• Prof. Edward Newton	
	(e) <b><u>Special Invitee</u></b>	
	• Ms. Barbara Bundy, The Fashion Institute of Design and Merchandising, U.S.A – Host of 2013 IFFTI Annual Conference	
	(f) <b><u>Member Secretary</u></b>	
	• Commodore Vijay Chaturvedi (Retd.)	
<b>1.2</b>	<b>Apologies:</b>	
	• Dr. Giacomo Oliva, Fashion Institute of Technology, U.S.A. – Deputy Chair, Membership Sub-Committee	
	• Prof. Raymond Au, The Hong Kong Polytechnic University, Hong Kong – Deputy Chair, Research Sub-Committee	
<b>1.3</b>	<b>Welcome</b>	<b>Dr. Satoshi Onuma</b>

<b>2</b>	<b>CONSIDERATION OF AGENDA</b>		
	<b>2.1*</b>	<b>Notice of Agenda Items</b>	<b>All</b>
		Members will be requested to give notice of any additional agenda items to be raised or withdrawn from discussion.	
	<b>2.2*</b>	<b>Starring of items</b>	<b>All</b>
		Members will be invited by the Chair, to star and double star further agenda items for discussion. The Chair will then move that all agenda items remaining unstarred be adopted, and that recommendations contained in these items and any related papers be approved without discussion.	
	<b>2.3*</b>	<b>Order of Business</b>	<b>All</b>
		Members will be invited by the Chair to consider the order in which the agenda items are to be discussed.	
<b>3</b>	<b>CONFIRMATION OF MINUTES</b>		
	<b>3.1*</b>	<p><i>For adoption</i></p> <p>The minutes of the 27<sup>th</sup> meeting of the Executive Committee and 14<sup>th</sup> Annual meeting of the IFFTI General Council circulated.</p> <p>Members will be invited by the Chair to advise any amendments prior to confirmation of the minutes.</p> <p><b>Motion:</b> "That the minutes of the 27<sup>th</sup> meeting of the Executive Committee and 14<sup>th</sup> Annual meeting of the IFFTI General Council, held on 17<sup>th</sup> and 19<sup>th</sup> March, 2012 respectively, be adopted as a true and accurate record."</p>	<b>Chair</b> <b>Secretary</b>
<b>4*</b>	<b>STATUS OF MEMBERSHIP</b>		
	<b>4.1</b>	<p><i>For information</i></p> <p>A report on status of membership.</p>	<b>Attachment 1</b> <b>(Page No. - 4)</b> <b>Secretary</b>
	<b>4.2</b>	Status of Membership Subscription.	<b>Attachment 2</b> <b>(Page No. - 6)</b> <b>Secretary</b>
<b>5*</b>	<b>REPORTS FROM CHAIRS OF SUB-COMMITTEES</b>		
	<b>5.1</b>	<b>Membership Sub-Committee</b>	
	<b>5.1.1</b>	<p><i>To discuss</i></p> <p>Initiative to make IFFTI Membership More Attractive to Corporate Houses.</p>	<b>Attachment 3</b> <b>(Page No. - 8)</b>
	<b>5.1.2</b>	Enhanced Collaboration with International Organizations.	<b>Attachment 4</b> <b>(Page No. - 9)</b>
	<b>5.1.3</b>	A Policy to improve IFFTI Website.	<b>Attachment 5</b> <b>(Page No. - 10)</b>
	<b>5.1.4</b>	<p><i>For Information</i></p> <p><b>Interaction with Reciprocal Members:</b></p> <p>Interaction with International Apparel Federation (IAF)</p>	<b>Attachment 6</b> <b>(Page No. - 11)</b> <b>Dr. Satoshi</b> <b>Onuma</b>
	<b>5.2</b>	<b>Education Initiatives Sub-Committee</b>	<b>Attachment 7</b> <b>(Page No. - 12)</b>
	<b>5.2.1</b>	<p><i>To discuss</i></p> <p>Proposal for student participation.</p>	<b>Prof. Francis</b> <b>Corner</b>
	<b>5.2.2</b>	Initiatives for faculty exchange.	
	<b>5.2.3</b>	Next Workshop/ Panel Discussion.	

5.3	<b>Research Sub-Committee</b>		<b>Attachment 8 (Page No. - 13)</b>
	5.3.1	<i>For information</i> List of relevant Journals with their impact factors.	<b>Prof. Trevor Little</b>
	5.3.2	<i>To finalize</i> Topic for the next Research Workshop.	<b>Prof. Trevor Little</b>
5.4*	<b>Finance Sub-Committee</b>		
	5.4.1	<i>For information</i> Financial statement of IFFTI.	<b>Dr. AKG Nair</b>
6		<b>15<sup>TH</sup> IFFTI ANNUAL CONFERENCE</b>	
	6.1	<i>For information</i> Presentation on activities planned at 15 <sup>th</sup> IFFTI Annual Conference in 2013.	<b>Ms. Barbara Bundy</b>
7		<b>VENUES OF FUTURE IFFTI MEETINGS AND CONFERENCES</b>	<b>Attachment 9 (Page No. - 14)</b>
	7.1	<i>To review</i> Proposals for hosting the 2014 IFFTI Annual Conference.	<b>Secretary</b>
8		<b>ANY OTHER POINTS</b>	
		<i>To consider</i> Any other points with the permission of the Chair.	<b>Chair</b>
9		<b>SCHEDULE OF THE 28<sup>TH</sup> EXECUTIVE COMMITTEE MEETING</b>	<b>Attachment 10 (Page No. - 15)</b>
10		<b>ATTACHMENTS</b>	<b>PAGE NO.</b>
		<b>Attachment 1 – Status of membership</b>	4
		<b>Attachment 2 – Status of Membership Subscription</b>	6
		<b>Attachment 3 – Initiative to make IFFTI Membership More Attractive</b>	8
		<b>Attachment 4 – Enhanced Collaboration with International Organizations</b>	9
		<b>Attachment 5 – A Policy to improve IFFTI Website</b>	10
		<b>Attachment 6 – Interaction with Reciprocal Members</b>	11
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		<b>Attachment 9 – Venues of future IFFTI meetings and conferences</b>	14
		<b>Attachment 10 – Schedule of the 28<sup>th</sup> Executive Committee Meeting</b>	15

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**REVIVAL OF MEMBERSHIP/ NEW MEMBERSHIP**

**Revival of Membership**

National Institute of Fashion Technology (NIFT), India has rejoined IFFTI with effect from 2012.

**New Membership**

2. IFFTI Secretariat had received application from Amity University, India for IFFTI Membership. The application was evaluated by the Membership Review Sub-Committee. A report on the review will be tabled at the meeting by Ms. Tina Guglielmino.

3. In addition, School of Fashion Technology, Pune, India had submitted a letter of support from Pearl Academy of Fashion, India and also forwarded additional documents for a further review of its request for IFFTI Membership.

4. Based on recommendations from Institut Francais de la Mode, Paris, the Secretariat had also forwarded application forms to the following institutions. Their responses are awaited.

- (a) Senai Cetiqt Colour Institute, Brazil for 'Regular' Membership
- (b) Fundação Armando Álvares Penteado (FAAP), Brazil for 'Regular' Membership

5. The up-to-date status of prospective members is given below:—

S. No.	Name of the Institution	Membership Recommended	Follow Up
<b>Institutional Members</b>			
1	Amity University, India	Regular	Application and documents received. Membership application under review.
2	School of Fashion Technology, Pune, India	Associate	Revised application and letter of support received.
3	Senai Cetiqt Colour Institute, Brazil	Regular	Received contact details from Mr. Philip Cacouris, Institut Français De La Mode, Paris. Membership application forwarded. Reply awaited.
4	Fundação Armando Álvares Penteado (FAAP), Brazil	Regular	Received contact details from Mr. Philip Cacouris, Institut Français De La Mode, Paris. Membership application forwarded. Reply awaited.
5	GIFT University, Pakistan	Regular	Expressions of interest received. Membership application forwarded. Reply awaited.
6	Istituto Modartech, Italy	Regular	Expressions of interest received. Membership application forwarded. Reply awaited.
7	Florida State University, Tallahassee	Regular	Expressions of interest received. Membership application forwarded. Reply awaited.
8	University of Florence, Italy	Regular	Interaction in progress
9	Luxun Academy of Fine Arts, Shenyang, China	Regular	Recommendation letter received from Dr. Satoshi Onuma, Bunka Gakuen University, Japan. Membership application forwarded. Reply awaited.
10	Modeschule Wien im Schloss Hetzendorf	Regular	Received contact details from Dr. Satoshi Onuma, Bunka, Japan. Membership application forwarded. Reply awaited.
11	NABA	Regular	Received contact details from Dr. Satoshi Onuma, Bunka, Japan. Membership application forwarded. Reply awaited.
12	Nagoya Graduate School of Media & Fashion, Japan	Regular	Transfer of Prof. Shunichi Takami, the original contact person. Efforts in hand to communicate with the successor.
13	University of Moratuwa, Sri Lanka	Associate	Membership application forwarded. Reply

			awaited.
14	Elia Style sh.p.k, Albania	Regular	Membership application forwarded. Reply awaited.
15	AUT University, Auckland, New Zealand	Regular	Membership application forwarded. Reply awaited.
16	Saxion Universities, The Netherlands	Regular	Membership application forwarded. Reply awaited.
17	Cape Peninsula University of Technology, South Africa	Regular/ Associate	Membership application forwarded. Reply awaited.
18	Université du Québec à Montréal (École supérieure de mode de Montréal)	Associate	Membership application forwarded. Reply awaited.
19	University of Leeds, UK	Regular	Membership application forwarded. Reply awaited.
20	Kent State University, Fashion School, USA	Regular	Membership application forwarded. Reply awaited.
21	University of Stellenbosch, South Africa	Regular	Membership application forwarded. Reply awaited.
22	Technical University of Lodz	Regular	Membership application forwarded. Reply awaited.
23	ISEM Fashion Business School	Regular	Membership application forwarded. Reply awaited.
24	Indian Institute of Crafts and Design	Associate	Membership application forwarded. Reply awaited.

6. The Committee may discuss and review the list.

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**MEMBERSHIP SUBSCRIPTION**

<i>(Amount in US \$)</i>							
S. No.	Member	Country	1999-2009	2010	2011	2012	Total
<b>Regular Members</b>							
1	AMFI	The Netherlands	22,000	2,000	2,000	<b>Under Process</b>	26,000
2	Artez	The Netherlands	6,100	2,000	2,000	2,000	12,100
3	Bunka	Japan	22,000	2,000	2,000	2,000	28,000
4	Donghua	P. R. China	22,000	2,000	2,000	2,000	28,000
5	FIT	USA	22,000	2,000	2,000	1,500	27,500
6	Fu Jen	Taiwan	20,000	2,000	2,000	2,000	26,000
7	HKPU	Hong Kong	22,000	2,000	2,000	2,000	28,000
8	IFM	France	22,000	2,000	2,000	2,000	28,000
9	LCF	UK	22,000	2,000	2,000	2,000	28,000
10	MMU	U.K.	14,000	2,000	2,000	<b>DUE</b>	18,000
11	NIFT	India	20,000	-	-	2,000	22,000
12	NCSU	USA	14,000	2,000	2,000	2,000	20,000
13	Polimoda	Italy	22,000	2,000	2,000	2,000	28,000
14	SOF, RMIT	Australia	22,000	2,000	2,000	2,000	28,000
15	SOA, RMIT	Australia	8,000	2,000	2,000	2,000	14,000
16	Ryerson	Canada	20,000	2,000	2,000	2,000	26,000
17	SI TAFE	Australia	22,000	2,000	2,000	2,000	28,000
18	Temasek	Singapore	22,000	2,000	2,000	2,000	28,000
19	UTS	Australia	22,000	2,000	2,000	<b>DUE</b>	26,000
20	Huddersfield	U.K.	16,000	2,000	<b>Under Process</b>	<b>Under Process</b>	18,000
21	SST	Sweden	12,000	2,000	2,000	2,000	18,000
22	FIDM	USA	10,000	2,000	2,000	2,000	16,000
23	NTU	U.K.	14,000	2,000	2,000	2,000	20,000
24	Pearl	India	12,000	2,000	2,000	<b>Under Process</b>	16,000
25	Otago	New Zealand	6,000	2,000	2,000	2,000	12,000
26	HKDI	Hong Kong	6,100	2,000	2,000	2,000	12,100
27	Brighton	UK	4,100	2,000	2,000	2,000	10,100
28	Rajamangala	Thailand	-	2,100	2,000	2,000	6,100
29	QUT	Australia	-	2,100	2,000	2,000	6,100
30	BIFT	P. R. China	-	-	2,100	<b>Under Process</b>	2,100
31	ZIIFT	P. R. China	-	-	2,100	<b>DUE</b>	2,100
32	NID (Re-joins)	India	-	-	-	2,000	2,000
33	Kazan	Russia	-	-	-	2,100	2,100
<b>Associate Members</b>							
34	F& DI	Mauritius	5,000	<b>Under Process</b>	<b>Under Process</b>	<b>Under Process</b>	5,000
35	LDT Nagold	Germany	5,000	1,000	1,000	1,000	8,000
36	IMA	Turkey	2,100	1,000	1,000	1,000	5,100
37	MSIT	Australia	1,100	1,000	1,000	1,000	4,100
38	IMS-DIA	India	-	1,100	1,000	<b>DUE</b>	2,100
39	SID	India	-	-	1,100	1,000	2,100
40	BGMEA	Bangladesh	-	-	1,100	<b>DUE</b>	1,100
41	Arch Academy	India	-	-	100	1,000	1,100
42	Modart International	Paris	-	-	-	1,000	1,000
43	Whitehouse	Australia	-	-	-	1,100	1,100

<b>Corporate Member</b>							
44	Singtex	Taiwan	-	-	5,100	<b>DUE</b>	5,100
45	Pentland Brands plc	London	-	-	5,100	5,000	10,100
Add: Subscription Received from Domus Academy, Philadelphia, Nanyang, Kasetsart, NID, UAM, UMIST, Keimyung, DMU, IFI Business, House of Pearl, Ms. Janice Mee, Pacific Brands, UCCA & Duksung			108,400				108,400
Total Received			459,500	60,300	74,700	63,700	766,600
Add: Subscriptions Receivable				1,000	3,000	22,000	26,000
<b>Gross Income</b>			<b>459,500</b>	<b>76,400</b>	<b>77,700</b>	<b>85,700</b>	<b>792,600</b>
<b>No Outstanding Dues till 2006</b>							

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**INITIATIVE TO MAKE IFFTI MEMBERSHIP MORE ATTRACTIVE TO CORPORATE HOUSES**

At the last Executive Committee meeting at Pearl Academy of Fashion, Jaipur, India, the Committee took the following decisions:-

(a) IFFTI Secretariat would invite prospective members to a cocktail function where the executive or available members would present to key industrialists the benefits of becoming corporate members. This could be done at each IFFTI Executive Committee meeting. We would ask for assistance from each institute to provide a list of suitable companies to invite to the function.

(b) We could also invite existing corporate members to attend the event and advise the benefits they believed they have attained from joining IFFTI, therefore offering us further support in recruiting new corporate members.

2. The Secretariat had asked members to recommend details of suitable companies to be invited to the 28<sup>th</sup> Executive Committee Meeting.

3. Secretary will brief the Committee on the responses received.

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**ENHANCED COLLABORATION WITH INTERNATIONAL ORGANIZATIONS**

At the last Executive Committee meeting at Pearl Academy of Fashion, Jaipur, India, the Committee decided that Membership Sub-Committee will seek from IFFTI membership, suggestions of organisations that would benefit IFFTI members for further collaborations. Once suggestions received, invitations can be issued to organisations and approached by IFFTI executive or secretariat.

2. Ms. Tina Guglielmino will brief the Committee in this regard.

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**A POLICY TO IMPROVE IFFTI WEBSITE**

At the last Executive Committee meeting, the Committee decided that the Membership Sub-Committee will propose a communications brief to executive for review before next Executive Committee meeting. IFFTI Secretariat is to seek 3 proposals for a professional communications company to redesign website and communication strategies so that faculty, staff, potential new institute and corporate members can become aware of IFFTI activities and benefits. IFFTI Secretariat is to engage part time communications expert to manage e-communications via any new mediums installed on website.

2. Ms. Tina Guglielmino and Secretary will brief the Committee on the progress made.

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**RECIPROCAL MEMBERSHIP**

The 28<sup>th</sup> IAF World Apparel Convention was held from 24<sup>th</sup> to 28<sup>th</sup> September, 2012 at Sheraton Porto Hotel & SPA, Oporto, Portugal. International Apparel Federation (IAF) had invited Dr. Satoshi Onuma to participate in the Convention.

2. Chairperson will brief the Committee about the meeting between Chairperson, IFFTI and President, International Apparel Federation (IAF) at the 28<sup>th</sup> IAF World Apparel Convention.

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**EDUCATION INITIATIVES SUB-COMMITTEE**

At the last Executive Committee meeting at Pearl Academy of Fashion, Jaipur, India, the Committee took the following decisions:–

(a) **Student Participation Proposal:** It was agreed to revamp the way that student participation at conferences is organized rather than sending artifacts and physical examples of work which can create logistical problems for hosts; it was agreed that each institution was invited to submit a digital recording; for example a 10 minute video which showcased students work. It was agreed for this recording to include an introduction for a member of the faculty to explain the content, what the work was about and why it had been selected. The conference host would be able to edit the material whilst also making full length recording available also up loaded onto IFFTI website for other members to view.

(b) **Initiative for Faculty:** It was agreed that often there are opportunities from lengthy exchanges. However members would welcome the opportunity for short visits to and exchange visits between institutions. It was also accepted that if these visits and exchanges were lead by IFFTI it would demonstrate to its members the benefits of membership to the foundation. To implement and demonstrate support of this initiative, it was agreed that IFFTI would set up an honorarium. For example 5 x 1000 dollar honorarium initially and if this proved successful there was potential to increase and expand. Robert Ott agreed to circulate a form that he uses in his institution; in the hope that this would make the process simple as possible. It was felt that in order to keep these visits and exchanges as simple and flexible as possible; it would not be necessary to always have an exchange but institutions could also send representatives without having to receive.

(c) **Communication Between Members:** To improve communications between members would be useful to use either Skype or video conference meetings held between representatives of the Education Sub Committee and other regional institutions.

(d) Decide subject for the next Education Initiative Workshop.

2. Prof. Frances Corner will brief the Committee in this regard.

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**RESEARCH SUB-COMMITTEE**

At the Paris Conference, Prof. Trevor Little had agreed to undertake the following tasks on behalf of the Research Sub-Committee: –

- (a) List relevant Journals with their impact factors and begin exploratory discussion on collaboration.
  - (c) Decide subject for the next Research Workshop.
2. Prof. Trevor Little will brief the Committee in this regard.

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**VENUES OF FUTURE IFFTI MEETINGS**

The venues of future IFFTI Conferences and meetings are given below:-

<b>S. No.</b>	<b>Meeting</b>	<b>Venue</b>	<b>Period</b>
a)	28 <sup>th</sup> Executive Committee Meeting	Istanbul Moda Academy, Turkey	15 <sup>th</sup> and 16 <sup>th</sup> November, 2012
b)	15 <sup>th</sup> Annual Conference and 29 <sup>th</sup> Executive Committee Meeting	The Fashion Institute of Design and Merchandising, U.S.A	2 <sup>nd</sup> to 5 <sup>th</sup> April, 2013
c)	30 <sup>th</sup> Executive Committee Meeting	School of Fashion and Textiles, RMIT, Australia	October, 2013
d)	16 <sup>th</sup> Annual Conference and 31 <sup>st</sup> Executive Committee Meeting	To be decided	March/ April, 2014
e)	17 <sup>th</sup> Annual Conference and 32 <sup>nd</sup> Executive Committee Meeting	Polimoda, Italy	March, 2015

2. The following institutes have submitted proposals for hosting the 2014 IFFTI Annual Conference:-

- (a) Bunka Gakuen University, Japan
- (b) Amsterdam Fashion Institute, The Netherlands
- (c) Beijing Institute of Fashion Technology, P. R. China

3. The Committee may discuss and decide.

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**SCHEDULE OF THE 28<sup>TH</sup> EXECUTIVE COMMITTEE MEETING  
AT ISTANBUL MODA ACADEMY, TURKEY – 15<sup>TH</sup> AND 16<sup>TH</sup> NOVEMBER, 2012**

S. No.	Time	Event	Remarks
<b>15<sup>th</sup> November, 2012 (Thursday)</b>			
(a)	1000 – 1230 hours	Meetings of the Research, Membership, Education Initiatives and Finance Sub-Committees	(1) Chairs of Sub-Committees to conduct the meetings  (2) Executive Committee members who are members of the Sub-Committee are requested to attend.
(b)	1230 – 1400 hours	Lunch	
(c)	1400 – 1700 hours	Executive Committee Meeting – Session I	(1) Following members are invited to attend:- (a) Dr. Satoshi Onuma (b) Ms. Tina Guglielmino (c) Dr. Frances Corner (d) Prof. Trevor Little (e) Dr. A.K.G. Nair (f) Ms. Sylvie Ebel (g) Ms. Souraya Bouwmans-Sarraf (h) Prof. Robyn Healy (i) Prof. Jun Li (j) Prof. Edward Newton (k) Ms. Barbara Bundy (l) Commodore Vijay Chaturvedi (Retd.)  (2) Deliberations on Agenda Points
(d)	Evening	Dinner for Executive Committee Members	Hosted by Istanbul Moda Academy
<b>16<sup>th</sup> November, 2012 (Friday)</b>			
(e)	1000 – 1300 hours	Executive Committee Meeting – Session II	(1) Aforementioned members are invited to attend  (2) Deliberations on Agenda Points (Continued)

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