

AGENDA

THE 34TH MEETING

OF

THE IFFTI EXECUTIVE COMMITTEE

ON

28TH & 29TH OCTOBER, 2015

AT

TEMASEK POLYTECHNIC,

SINGAPORE

I F F T I
INTERNATIONAL FOUNDATION OF FASHION TECHNOLOGY INSTITUTES

AGENDA OF 34th EXECUTIVE COMMITTEE MEETING

Notice for the 34th Executive Committee meeting was issued vide IFFTI Secretariat mail dated 6th July, 2015. The meeting will be held at 1400 hours on Wednesday 28th October, 2015 at Temasek Polytechnic, Singapore.

CHAIR: PROF. FRANCES CORNER

SECRETARY GENERAL: COMMODORE VIJAY CHATURVEDI (RETD.)

1	ATTENDANCE	
	<i>To note</i>	
1.1	Attendance Confirmed:	Secretary
	(a) <u>Chairperson</u>	
	<ul style="list-style-type: none"> • Prof. Frances Corner, London College of Fashion, U.K. 	
	(b) <u>Regional Members</u>	
	<ul style="list-style-type: none"> • Prof. Robyn Healy, School of Fashion and Textiles, RMIT, Australia – Deputy Chairperson and Chair, Research Sub-Committee • Ms. Sylvie Ebel, Institut Francais de la Mode, France-Chair Finance Sub-Committee • Dr. Giacomo Oliva, Fashion Institute of Technology, U.S.A. – Deputy Chair, Membership Sub-Committee • Dr. Li Jun, Donghua University, P.R. China-Deputy Chair Finance Sub-Committee 	
	<ul style="list-style-type: none"> • Mr. Hajime Endo, Bunka Gakuen University, Japan – Member • Ms. Souraya Bouwmans-Sarraf, Amsterdam Fashion Institute, The Netherlands – Chair, Education Initiative Sub-Committee • Dr. Cynthia Istook, North Carolina State University, U.S.A. – Member 	
	(d) <u>Co-opted Members</u>	
	<ul style="list-style-type: none"> • Ms. Tina Guglielmino, School of Fashion and Textiles, RMIT, Australia – Chair, Membership Sub-Committee 	
	(e) <u>Member Secretary</u>	
	<ul style="list-style-type: none"> • Commodore Vijay Chaturvedi (Retd.) - Secretary General 	
	(f) <u>Reply Awaited</u>	
	<ul style="list-style-type: none"> • National Institute of Fashion Technology, India – Member 	
	(g) <u>Apologies:</u>	
	<ul style="list-style-type: none"> • Ms. Kay McMahon, Queensland University of Technology, Australia – Member • Prof. Edward Newton, Emeritus Chair 	
1.2	Welcome	Prof. Frances Corner
2	CONFIRMATION OF MINUTES	
2.1	<p><i>For adoption</i> The minutes of the 33rd meeting of the Executive Committee and 17th Annual Meeting of the IFFTI General Council circulated. Members will be invited by the Chair to advise any amendments prior to confirmation of the minutes. Motion: "That the minutes of the 33rd meeting of the Executive Committee held on 12th</p>	Chair Secretary

		<i>May, 2015 and 17th Annual Meeting of the IFFTI General Council held on 13th May,2015 be adopted as a true and accurate record.”</i>		
3		ELECTION OF NEW REGIONAL MEMBERS TO THE EXECUTIVE COMMITTEE		Attachment 1 (Page No.5)
	3.1	<i>To ratify</i> The nominations received from General Council Members to elect new Regional Members to the Executive Committee		Chair Secretary
4		COMPOSITION OF NEW EXECUTIVE COMMITTEE		Attachment 2 (Page No.7)
	4.1	<i>To finalize</i> The composition of new Executive Committee		Chair Secretary
5		NEW PROJECTS		
	5.1	<i>For discussions</i> Higher Educational Journal		Prof. Frances Corner
	5.2	Relationship With Galleries and Museums		
	5.3	United Nations Project		
6		<i>For discussions</i> RELATIONSHIP WITH INDUSTRY		Ms. Souraya Bouwmans- Sarraf
7		<i>For discussions</i> EFFECTIVE WAYS OF OPERATING		Prof. Frances Corner
	7.1	Meeting Schedules		
8		STATUS OF MEMBERSHIP		Ms. Tina Guglielmino Secretary
	8.1	<i>To receive</i> A Report on Status of Membership.		Attachment 3 (Page No.8)
	8.2	<i>For information</i> Status of Membership Subscription.		Attachment 4 (Page No.10)
9		REPORTS FROM CHAIRS OF SUB-COMMITTEES		
	9.1	Membership Sub-Committee		Ms. Tina Guglielmino, Secretary
	9.1.1	<i>To Receive</i> A report on tasks undertaken by the Sub-Committee		
		9.1.1.1	New IFFTI Website	
		9.1.1.2	Revised Application form	
	9.2	Education Initiative Sub-Committee		Ms. Souraya Bouwmans- Sarraf
	9.2.1	<i>To Receive</i> A report on Status of tasks undertaken by the Sub-Committee		
		9.2.1.1	Faculty Exchange Initiative	
		9.2.1.2	Workshop	

	9.3	Research Sub-Committee		Prof. Robyn Healy
	9.3.1	<i>To Receive</i> Progress report made on the tasks undertaken by the Sub-Committee		
		9.3.1.1	Research Blog	
		9.3.1.2	Revised Reviewers list	
		9.3.1.3	Guidelines for conducting IFFTI Conference	
		9.3.1.4	Workshop	
	9.4	FINANCE SUB-COMMITTEE		Sylvie Ebel
		9.4.1	<i>To approve</i> The Budget for the year 2016	
10		VENUES OF FUTURE IFFTI MEETINGS AND CONFERENCES		Attachment 5 (Page No.12)
	10.1	<i>For information</i> The venues of the IFFTI Annual Conferences.		Secretary
11		PRESENTATIONS		
	11.1	<i>For Information</i> Presentation on activities planned at 18 th IFFTI Annual Conference in 2016		Dr. You ZOU
	11.2	Presentation on 19 th IFFTI Annual Conference in 2017		Ms. Souraya Bouwmans-Sarraf
12		ANY OTHER POINTS		
	12.1	<i>For Discussions</i> Any other points with the permission of the Chair		
13		SCHEDULE OF THE 34TH EXECUTIVE COMMITTEE MEETING		Attachment 6 (Page No.13)
14		ATTACHMENTS		PAGE NO.
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		ATTACHMENT 3 - New Membership/ Status Of Membership		8
		ATTACHMENT 4 - Status of Membership Subscription		10
		ATTACHMENT 5 - Venues		12
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ELECTION OF NEXT EXECUTIVE COMMITTEE

Background:

The tenure of the Chairperson, Deputy Chairperson and the following members of the existing Executive Committee will complete at the 18th IFFTI Annual Conference scheduled to be held at Beijing Institute of Fashion Technology (BIFT), P. R. China.

- | | | | | |
|-----|----------|---|-------|--|
| (a) | Americas | - | (i) | North Carolina State University, USA |
| (b) | Asia | - | (ii) | Bunka Gakuen University, Japan |
| (c) | Europe | - | (iii) | Institut Francais de la Mode, Paris |
| | | | (iv) | Amsterdam Fashion Institute, The Netherlands |

2. The following members will continue on the Executive Committee as their term completes in 2016.

- | | | | | |
|-----|----------|---|-------|--|
| (a) | Americas | - | (i) | Fashion Institute of Technology, USA |
| (b) | Asia | - | (ii) | National Institute of Fashion Technology, India |
| | | | (iii) | Donghua University, P. R. China |
| (c) | Europe | - | (iv) | London College of Fashion, UK |
| (d) | Oceania | - | (v) | School of Fashion and Textiles, RMIT, Australia |
| | | | (vi) | Queensland University of Technology (QUT), Australia |

3. The existing rules regarding composition and procedure for election of Executive Committee are summarized below.

4. **Composition:**

(a) The Executive Committee comprises Regional Members elected from the four regions of Americas, Europe, Asia and Oceania. The Chairs of Sub-Committees are preferably elected from amongst the Regional Members. However in case it becomes necessary to elect a Chair of a Sub-Committee from outside the Executive Committee members, then the Chair of that Sub-Committee will be co-opted on the Executive Committee in addition to the Regional Members.

(b) Based on the spread of membership, it was decided that the representation from the four regions in the Executive Committee will be as follows:-

- | | | | |
|---|----------|---|----------------------------|
| · | Americas | - | 2 Regional Members |
| · | Europe | - | 3 Regional Members |
| · | Asia | - | 3 Regional Members |
| · | Oceania | - | <u>2 Regional Members</u> |
| | Total | - | <u>10 Regional Members</u> |

(c) **Tenure:** The tenure of each Executive Committee member will be four years.

(d) The replacement of members will be staggered to provide continuity. Hence the change in the Executive Committee will take place by retiring certain member(s) from each region every two years.

5. **Procedure:**

(a) The Secretary will call for nominations from the General Council for election of additional Regional Members to the next Executive Committee.

(b) After receiving the nominations, the Secretariat will ask the 'Regular' Members of the General Council to vote to elect additional 'Regional' Members from amongst the nominated institutions.

(c) The Secretary will table the documents in respect of nominations and voting at the next Executive Committee meeting scheduled to be held at Temasek Polytechnic, Singapore on 28th and 29th October, 2015. The existing Executive Committee will then finalize the composition of new Executive Committee.

(d) The composition of the new Executive Committee will be communicated to the General Council through the minutes of the 34th Executive Committee meeting scheduled to be held at Temasek Polytechnic, Singapore.

- (e) The new Executive Committee will convene at the opening session of the Executive Committee meeting scheduled to be held at Beijing Institute of Fashion Technology (BIFT), P. R. China in March, 2016 and elect the Chairperson and the Deputy Chairperson of the new Executive Committee.
- (f) The new Executive Committee will also elect the new Chairs and Deputy Chairs of the Sub-Committees and co-opt additional member(s) to the Executive Committee, if necessary.
- (g) The new Executive Committee will assume office at the 18th Annual Meeting of the General Council scheduled to be held on the next day at Beijing Institute of Fashion Technology (BIFT), P. R. China.

Tasks undertaken:

6. In pursuance of the above decisions, the Secretariat had called for nominations for election of new Regional Members. The nominations received are summarized below:–

S. No.	Region	Institution
(a)	Americas	(a) North Carolina State University, USA (b) Fashion Institute of Design and Merchandising, USA (c) Ryerson University, Canada
(b)	Asia	(a) Bunka Gakuen University, Japan (b) Fu Jen Catholic University, Taiwan (c) BGMEA University of Fashion & Technology (BUFT), Bangladesh
(c)	Europe	(a) Institut Francais de la Mode, Paris (b) Amsterdam Fashion Institute, The Netherlands

7. Thereafter the Secretariat had asked the Regular Members to vote to elect members from amongst the aforementioned institutions.

8. The Secretary will table the compilation of votes received for the consideration of the Committee.

9. The Committee is requested to elect Regional Members to the new Executive Committee in the following proportion:-

- (a) **Americas:** One member from amongst North Carolina State University, USA; Fashion Institute of Design and Merchandising, USA and Ryerson University, Canada.
- (b) **Asia:** One member from amongst Bunka Gakuen University, Japan ;Fu Jen Catholic University, Taiwan and BGMEA University of Fashion & Technology (BUFT), Bangladesh.
- (c) **Europe:** Two members from amongst Institut Francais de la Mode, Paris and Amsterdam Fashion Institute, The Netherlands

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COMPOSITION OF NEW EXECUTIVE COMMITTEE

The new Executive Committee will comprise following members:-

- (a) Existing Regional and Co-opted Members.
 - (b) Additional Regional Members elected at the meeting.
 - (c) Chair(s) of Sub-Committee(s), in case they are not Regional Member(s). Such members will be co-opted to the new Executive Committee.
2. The Committee may deliberate and finalize the composition of the new Executive Committee.

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NEW MEMBERSHIP/ STATUS OF MEMBERSHIP

New Membership

Applications for Membership were received from three new Institutions, namely; Falmouth University, UK; The University of Manchester, UK; and AMD Akademie Mode & Design, Germany.

2. In addition, Accademia Costume E Moda, Italy; Ecole de Conde, Paris, France; University College Ghent, Belgium; The Technological and Higher Education Institute of Hong Kong (THEi), Hong Kong; The New school Parsons, New York; Shenkar College, Israel; Wuhan Textile University, China; NABA Fashion School, Italy; Manipal University Jaipur, India and Aalto University, Finland have also expressed interest in becoming an IFFTI Member. Detailed documents from these institutes are awaited.
3. Ms. Tina Guglielmino will brief the members on the outcome of the review of the applications received from Falmouth University, University of Manchester and AMD Akademie Mode & Design.
4. The up-to-date status of prospective members is given below:—

S. No.	Name of the Institution	Membership Recommended	Follow Up
Institutional Members			
1	Accademia Costume E Moda, Italy	Associate	Expressions of interest received. Membership application forwarded. Reply awaited.
2	Ecole de Conde, Paris, France	Associate	Membership application forwarded. Reply awaited.
3	University College Ghent, Belgium	Regular	Expressions of interest received. Membership application forwarded. Reply awaited.
4	The Technological and Higher Education Institute of Hong Kong (THEi), Hong Kong	Associate	Expressions of interest received. Membership application forwarded. Reply awaited.
5	The New school Parsons, New York	Regular	Membership application forwarded. Reply awaited.
6	Shenkar College, Israel	Regular	Expressions of interest received. Membership application forwarded. Reply awaited.
7	Wuhan Textile University, China	Regular	Expressions of interest received. Membership application forwarded. Reply awaited.
8	NABA Fashion School, Italy	Regular	Expressions of interest received. Membership application forwarded. Reply awaited.
9	Manipal University Jaipur, India	Associate	Expressions of interest received. Membership application forwarded. Reply awaited.
10	Aalto University, Finland	Regular	Expressions of interest received. Membership application forwarded. Reply awaited.
11	Wuhan Textile University, P.R.China	Regular	Membership application forwarded. Reply awaited.
12	Atharva Institute of Management Studies, India	Associate	Membership application forwarded. Reply awaited.
13	Nanyang Academy of Fine Arts (NAFA), Singapore	Regular	Membership application forwarded. Reply awaited.
14	University of South Wales, UK	Regular	Membership application forwarded. Reply

			awaited.
15	Senai Cetiqt Colour Institute, Brazil	Regular	Received contact details from Mr. Philip Cacouris, Institut Français De La Mode, Paris and Prof. Trevor Little, North Carolina State University, USA. Membership application forwarded. Reply awaited.
16	Fundação Armando Álvares Penteado (FAAP), Brazil	Regular	Received contact details from Mr. Philip Cacouris, Institut Français De La Mode, Paris. Membership application forwarded. Reply awaited.
17	GIFT University, Pakistan	Regular	Expressions of interest received. Membership application forwarded. Reply awaited.
18	Istituto Modartech, Italy	Regular	Expressions of interest received. Membership application forwarded. Reply awaited.
19	Florida State University, Tallahassee	Regular	Expressions of interest received. Membership application forwarded. Reply awaited.
20	University of Florence, Italy	Regular	Interaction in progress
21	Modeschule Wien im Schloss Hetzendorf	Regular	Received contact details from Dr. Satoshi Onuma, Bunka, Japan. Membership application forwarded. Reply awaited.
22	NABA	Regular	Received contact details from Dr. Satoshi Onuma, Bunka, Japan. Membership application forwarded. Reply awaited.
23	Nagoya Graduate School of Media & Fashion, Japan	Regular	Transfer of Prof. Shunichi Takami, the original contact person. Efforts in hand to communicate with the successor.
24	University of Moratuwa, Sri Lanka	Associate	Membership application forwarded. Reply awaited.
25	Elia Style sh.p.k, Albania	Regular	Membership application forwarded. Reply awaited.
26	AUT University, Auckland, New Zealand	Regular	Membership application forwarded. Reply awaited.
27	Cape Peninsula University of Technology, South Africa	Regular/ Associate	Membership application forwarded. Reply awaited.
28	Université du Québec à Montréal (École supérieure de mode de Montréal)	Associate	Membership application forwarded. Reply awaited.
29	University of Leeds, UK	Regular	Membership application forwarded. Reply awaited.
30	University of Stellenbosch, South Africa	Regular	Membership application forwarded. Reply awaited.
31	Technical University of Lodz	Regular	Membership application forwarded. Reply awaited.

4. The Committee may discuss and review the list.

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MEMBERSHIP SUBSCRIPTION STATUS

(Amount in US \$)

S. No.	Member	Country	1999-2010	2011	2012	2013	2014	2015	Total
Regular Members									
1	AMFI	The Netherlands	24,000	2,000	2,000	2,000	2000	2,000	34,000
2	ArtEZ	The Netherlands	8,100	2,000	2,000	2,000	2,000	2,000	18,100
3	Bunka	Japan	24,000	2,000	2,000	2,000	2,000	2,000	34,000
4	Donghua	P. R. China	24,000	2,000	2,000	2,000	2,000	2,000	34,000
5	FIT	USA	24,000	2,000	1,500	2,000	2,000	2,000	33,500
6	Fu Jen	Taiwan	22,000	2,000	2,000	2,000	2,000	2,000	32,000
7	HKPU	Hong Kong	24,000	2,000	2,000	2,000	2,000	2,000	34,000
8	IFM	France	24,000	2,000	2,000	2,000	2,000	2,000	34,000
9	LCF	UK	24,000	2,000	2,000	2,000	2000	2,000	34,000
10	MMU	U.K.	16,000	2,000	2,000	2,000	2000	2,000	26,000
11	NIFT	India	20,000	-	2,000	2,000	2000	2,000	28,000
12	NCSU	U.K.	16,000	2,000	2,000	2,000	2000	2,000	26,000
13	Polimoda	Italy	24,000	2,000	2,000	2,000	2000	2,000	34,000
14	RMIT	Australia	24,000	2,000	2,000	2,000	2000	2,000	34,000
15	Ryerson	Canada	22,000	2,000	2,000	2,000	2,000	2,000	32,000
16	SI TAFE	Australia	24,000	2,000	2,000	2,000	2000	2,000	36,000
17	Temasek	Singapore	24,000	2,000	2,000	2,000	2000	2,000	34,000
18	UTS	Australia	24,000	2,000	2,000	2,000	2000	DUE	32,000
19	Swedish School	Sweden	14,000	2,000	2,000	2,000	2,000	2,000	24,000
20	FIDM	USA	12,000	2,000	2,000	2,000	2000	2,000	22,000
21	NTU	U.K.	16,000	2,000	2,000	2,000	2000	2,000	26,000
22	Pearl	India	14,000	2,000	2,000	2,000	2000	2,000	24,000
23	Otago Polytechnic	New Zealand	8,000	2,000	2,000	2,000	2000	2,000	18,000
24	HKDI	Hong Kong	8,100	2,000	2,000	2,000	2000	2,000	18,100
25	Brighton	Brighton	6,100	2,000	2,000	2,000	2000	2,000	16,100
26	Rajamangala University	Thailand	2,100	2,000	2,000	DUE	DUE	DUE	6,100
27	QUT	Australia	2,100	2,000	2,000	2,000	2000	2,000	12,100
28	BIFT	P. R. China	-	2,100	2,000	2,000	2000	2,000	10,100
29	ZIIFT	P. R. China	-	2,100	2,000	2,000	2000	2,000	10100.00
30	Kazan	Russia	-	-	21,00	2,000	2,000	2,000	8100.00
31	Kent State University	US	-	-	-	-	-	2,000	2,000
32	KEA	Denmark	-	-	-	2,000	2000	2,000	6,000
33	Kingston	UK	-	-	-	-	-	2,000	2100
34	IMA	Turkey	3,100	1,000	1,000	2,000	2,000	2,000	11,100
35	SUAS	Netherland	-	-	-	2,000	2000	2,000	6,000
36	BGMEA	Bangladesh	-	1,100	1,000	1,000	2000	2,000	7,100
37	Arch Academy	India	-	100	1,000	1,000	2000	2,000	6,100
38	UEL	UK	-	-	2,100	2,000	DUE	DUE	4,100
39	Ecole	France	-	-	-	-	2100	2,000	4,100

	Duperre								
40	Reutlingen	Germany	-	-	-	-	-	2,100	2,100
41	EWHA	South Korea	-	-	-	-	-	100	100
Associate Members									
42	FDI	Mauritius	6,000	1,000	1,000	1,000	1500	1,500	12,000
43	LDT	Germany	6,000	1,000	1,000	1,000	1500	1,500	12,000
44	MSIT	Australia	2,100	1,000	1,000	1,000	DUE	DUE	5,100
45	IMS-DIA	India	1,100	1,000	1,000	1,000	1500	DUE	5,600
46	SID	India	-	1,100	1,000	1,000	1500	1,500	6,100
47	Modart International	Paris	-	-	1,000	1,000	1500	1,500	5,000
48	Whitehouse	Australia	-	-	1,100	1,000	1500	DUE	3,600
49	ISEM	Spain				-	1500	1,500	3,000
50	SFT	India	-	-	-	1,100	1500	1,500	1,600
51	Osaka	Japan	-	-	-	-	-	1,600	4,100
Corporate Sponsor									
53	LECTRA	France	-	-	-	-	5000	5000	10000
54	Singtex	Taiwan						5000	5000
Award									
55	Pearl	India	-	-	-	-	-	5000	5000
Add: Subscription Received from Domus Academy, Philadelphia, Nanyang, Kasetsart, NID, UAM, UMIST, Keimyung, DMU, IFI Business, House of Pearl, Ms. Janice Mee, Pacific Brands, Duksung, UCCA, SOA, Huddersfield, Singtex & Pentland Brands Plc			164,600	-	-	-	-	-	164,600
Total Received			657,400	63,500	69,700	76,100	87200	99,800	10,53,700
Add: Subscriptions Recievable			-	-	-	2,000	5,500	10,500	18,000
Gross Income			657,400	63,500	69,700	78,100	92700	1,10,300	1,071,700
No Outstanding Dues till 2012									

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VENUES OF FUTURE IFFTI MEETINGS

The schedule of future IFFTI Meetings is given below for the information of members:-

S. No.	Meetings	Institution	Date
a)	18 th Annual Conference & 35 th Executive Committee Meeting	Beijing Institute of Fashion Technology, P. R. China	21 st to 25 th March, 2016
b)	36 th Executive Committee Meeting	Fashion Institute of Technology, USA	September/ October 2016
(c)	19 th Annual Conference & 37 th Executive Committee Meeting	Amsterdam Fashion Institute, The Netherlands	March/ April 2017
(d)	38 th Executive Committee Meeting	The Hong Kong Polytechnic University, Hong Kong	September/ October 2017
(e)	20 th Annual Conference & 39 th Executive Committee Meeting	Ryerson University, Canada	March/April 2018
(f)	40 th Executive Committee Meeting	<i>To be decided</i>	September/October, 2018
(g)	21 st Annual Conference & 41 st Executive Committee Meeting	Manchester Metropolitan University, UK	March/April 2019
(h)	42 nd Executive Committee Meeting	<i>To be decided</i>	September/October, 2019
(i)	22 nd Annual Conference & 43 rd Executive Committee Meeting	Fu Jen Catholic University, Taiwan	March/April 2020

1. Manchester Metropolitan University, UK has offered to host the 2018 or 2019 IFFTI Annual Conference.
2. Ryerson University have offered to host the 2018 IFFTI Annual Conference.
3. Fu Jen Catholic University, Taiwan have offered to host the 2020 IFFTI Annual Conference.
4. The Committee may discuss and decide.

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**SCHEDULE OF THE 34TH EXECUTIVE COMMITTEE MEETING AT
TEMASEK POYTECHNIC, SINGAPORE – 28TH AND 29TH OCTOBER, 2015**

Date	Programme
WEDNESDAY 28th October 2015 1400 Hrs to 1430 Hrs	<ul style="list-style-type: none"> • Welcome Address by Mr Lim Chong Jin, Director /DES • Introduction of Temasek Polytechnic School of Design
1430 Hrs to 1730 Hrs	<ul style="list-style-type: none"> • IFFTI Executive Committee Meeting
1900 Hrs	<ul style="list-style-type: none"> • Dinner hosted by TP School of Design
THURSDAY 29th October 2015 1000 Hrs to 1300 Hrs	<ul style="list-style-type: none"> • IFFTI Executive Committee Meeting
1300 Hrs to 1400 Hrs	<ul style="list-style-type: none"> • Working Lunch
1400 Hrs to 1530 Hrs	<ul style="list-style-type: none"> • Dialogue session with Panel of 4 Executive Committee members with students and staff
1530 Hrs to 1700 Hrs	<ul style="list-style-type: none"> • Tour of School of Design

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